

2012 Registration Form

Spring Road Maintenance

Please print the information requested. You may copy this form as needed.

Nickname or Badge Name

Name

Position/Title

Municipality and County

Address

City State Zip Code

Daytime Telephone No. Fax

*Evening Telephone No.

E-mail

Accessibility & Other Needs

Is Registrant a Municipal Official? Yes No

*For contact regarding course cancellations that may occur after business hours.

Course Locations:

Please be sure to mark the session you wish to attend.

- March 22 / BEDFORD COUNTY
- April 2 / BUTLER COUNTY
- April 3 / CENTRE COUNTY
- April 11 / CUMBERLAND COUNTY
- April 17 / LUZERNE COUNTY
- April 24 / MONTGOMERY COUNTY

Registration Fee:

There is no registration fee for this course; however, pre-registration is strongly recommended. Lunch is on your own.

Register Online at www.palocalgovtraining.org
or send registration to:

**Pennsylvania State Association
of Township Supervisors**
4855 Woodland Drive
Enola, PA 17025

Dates & Locations

If you need directions to any of the locations, please visit the facility's Web site or call the facility at the telephone number listed below.

- **March 22, 2012**
BEDFORD COUNTY
Breezewood Fire Hall
150 Municipal Road
Breezewood, PA 15533
814-735-3727
- **April 2, 2012**
BUTLER COUNTY
Cranberry Township Building
2525 Rochester Road
Cranberry Township, PA 16066
724-776-4806
www.cranberrytownship.org
- **April 3, 2012**
CENTRE COUNTY
Boggs Township Community Building
1290 Runville Road
Bellefonte, PA 16823
814-355-3301
www.boggstownship.org
- **April 11, 2012**
CUMBERLAND COUNTY
PSATS Educational Center
4855 Woodland Drive
Enola, PA 17025
717-763-0930
www.psatsmeetingcenter.org
- **April 17, 2012**
LUZERNE COUNTY
Hazle Township Building
101 W 27th Street
Hazle Township, PA 18202
570-455-2030
www.hazletownship.com
- **April 24, 2012**
MONTGOMERY COUNTY
Limerick Township Building
646 West Ridge Pike
Limerick, PA 19468
610-495-6432
www.limerickpa.org

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PA LOCAL GOVERNMENT TRAINING PARTNERSHIP
County Commissioners Association of Pennsylvania
Pennsylvania League of Cities and Municipalities
Pennsylvania Municipal Authorities Association
Pennsylvania State Association of Boroughs
Pennsylvania State Association of Township Commissioners
Pennsylvania State Association of Township Supervisors

This program is presented in cooperation with the Governor's Center for Local Government Services with funds from PENNDOT and the Federal Highway Administration. Trainees are admitted without regard to race, color, age, sex, religion, political affiliation, national origin or disability.

PA LOCAL GOVERNMENT TRAINING PARTNERSHIP

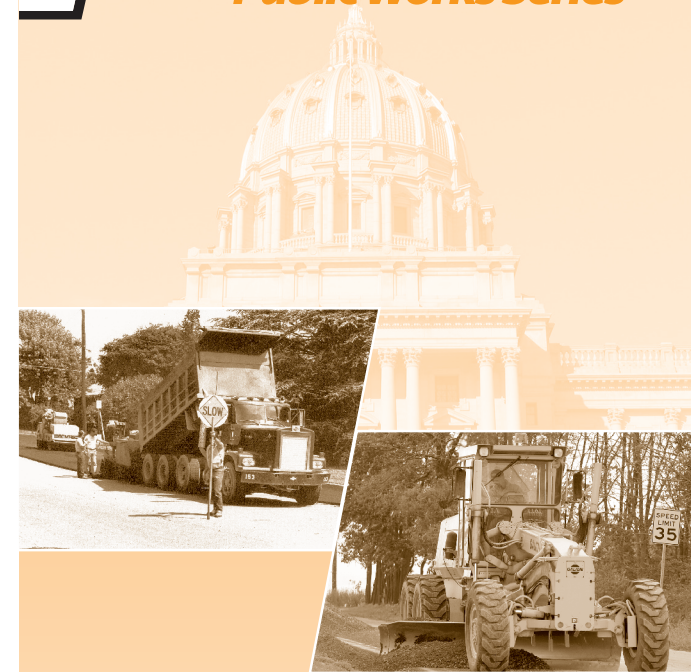
4855 Woodland Drive
Enola, PA 17025

RETURN SERVICE REQUESTED

Governor's Center for Local Government Services

TRAINING PROGRAM

Public Works Series



Spring Road Maintenance

March-April 2012



pennsylvania
DEPARTMENT OF TRANSPORTATION

pennsylvania
DEPARTMENT OF COMMUNITY
& ECONOMIC DEVELOPMENT



Spring Road Maintenance

As winter comes to a close, municipalities need to start planning for the upcoming spring season. This workshop will help everyone identify some of the major areas of concern for the upcoming maintenance season. The topics covered will provide the class with policies and procedures to help them work smarter and more cost effectively.

Worker safety is a key component of any project. Some simple precautions, related to seasonal challenges will be discussed during this workshop. These precautions will keep your crew healthy and projects on schedule.

Also during this workshop, your peers will lead conversations with industry professionals to provide information to help you select and correctly use the right products and techniques for the projects on your work plan. Participants are encouraged to join conversations so that everyone can learn from actual municipal experiences. Representatives from the Pennsylvania Association of Asphalt Material Applicators (PAAMA), and the Center for Dirt and Gravel Road Studies will participate in most sessions. (There will be a higher concentration on dirt and gravel roads in most sessions.

This inclusive program provides elected officials and working road crews with comprehensive information to aid municipalities in the development of a successful and healthy maintenance program.

Instructors

- **Jason Dailey**, Director of Public Works
Cranberry Township, Butler County
- **Mark Harris**, Public Works Director
Manor Township, Lancaster County
- **Steve McDonald**, Road Superintendent
Ferguson Township, Centre County
- **Duane McKee**, Assistant Manager
Cranberry Township, Butler County
- **John Paden**, Maintenance Foreman
Borough of Lemoyne, Cumberland County
- **Barry Smith**, Township Manager
Manor Township, Lancaster County
- **Doug Roth**, Director of Public Works
Penn Township, Butler County

Outline

During this workshop, instructors will engage attendees in discussion regarding the following subject areas:

- **Drainage**
- **PennDOT Municipal Services**
- **Safety**
 - Roadway
 - Worker
- **Roadway Materials**
 - Superpave
 - Asphalt Surface Treatments
 - Concrete
 - Dirt and Gravel Road

Who Should Attend

All employees involved in road and street maintenance will benefit from this program. Elected and appointed municipal officials, managers, secretaries who oversee maintenance programs and expenditures will also benefit.

Schedule

- **7:30 a.m.** Registration
- **8:00 a.m.** Program Begins
- **NOON** Lunch (on your own)
- **12:45 p.m.** Program Resumes
- **3:00 p.m.** Adjourn

Inclement Weather

In the event of inclement weather, please verify that the session is taking place by calling PSATS at (717) 763-0930. If calling outside of normal business hours, enter extension 166. Session cancellations are updated by 7:00 a.m. on the day of a course.

Registration Information

There is no registration fee for this course; however, pre-registration is strongly recommended.

To register, complete the form and return it to the Pennsylvania State Association of Township Supervisors (PSATS). Please be sure to indicate which session you plan to attend.

PSATS
4855 Woodland Drive • Enola, PA 17025
Fax: (717) 763-9732

You may also register online at www.palocalgovtraining.org. Registrations will be accepted on a first-come, first-served basis. Please register at least two weeks prior to the session. Because material is shipped to the training facility before the session, we cannot guarantee that your name will appear on the registration list if you register within three days of the session. To verify registration or for more information, please call (717) 763-0930. For information on additional courses, please visit our training calendar at www.palocalgovtraining.org.

Walk-in Registrations

Pre-registration is strongly recommended. Walk-ins are accepted on a space-available basis. Please note there are times when a session is cancelled or rescheduled. Registered attendees will be notified of schedule changes prior to the session. Call (717) 763-0930 or visit www.palocalgovtraining.org prior to the session to verify the correct date, time and location. Substitutions are permitted without notice.

Cancellation/No-Show Policy

Attendance numbers at each location are limited. If you will not be able to attend the session you are registered for, please call PSATS at (717) 763-0930 within two business days of the session.

Accessibility & Other Needs

All sessions will be held at ADA-accessible locations. Please use the "accessibility needs" line to indicate alternate format, sign language requirements, or any other needs you might have.

