

2010 Registration Form

Roadside Tree Care

Please print the information requested. You may copy this form as needed.

Nickname or Badge Name

Name

Position/Title

Municipality and County

Address

City

State

Zip Code

Daytime Telephone No.

Fax

*Evening Telephone No.

E-mail

Accessibility & Other Needs

Is Registrant a Municipal Official? Yes No

**For contact regarding course cancellations that may occur after business hours.*

Course Locations:

Please be sure to mark the session you wish to attend.

- August 19 / Luzerne County
- August 26 / Chester County
- September 2 / Cumberland County
- September 15 / Butler County

Registration Fee:

There is no registration fee for this course, however, pre-registration is strongly recommended. Lunch is on your own.

Register Online at www.palocalgovtraining.org
or send registration to:

**The Pennsylvania State Association
of Township Supervisors
4855 Woodland Drive
Enola, PA 17025**

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE
PAID
HARRISBURG, PA
PERMIT NO. 996

PA LOCAL GOVERNMENT TRAINING PARTNERSHIP

County Commissioners Association of Pennsylvania
Pennsylvania League of Cities and Municipalities
Pennsylvania Municipal Authorities Association
Pennsylvania State Association of Boroughs
Pennsylvania State Association of Township Commissioners
Pennsylvania State Association of Township Supervisors

This program is presented in cooperation with the Governor's Center for Local Government Services with funds from PENNDOT and the Federal Highway Administration. Trainees are admitted without regard to race, color, age, sex, religion, political affiliation, national origin or disability.

PA LOCAL GOVERNMENT TRAINING PARTNERSHIP

4855 Woodland Drive
Enola, PA 17025

RETURN SERVICE REQUESTED

Governor's Center for
Local Government Services

TRAINING PROGRAM

Public Works Series



Roadside Tree Care

August – September 2010

pennsylvania
DEPARTMENT OF COMMUNITY
& ECONOMIC DEVELOPMENT



Roadside Tree Care

During this full-day, interactive training course, the instructor will focus on three key areas:

■ Pruning to maintain the right of way (ROW)

- This classroom discussion will cover the various methods and procedures to use in ROW trimming. The main goal of this discussion will be to help attendees realize that there are better ways to manage the ROW and properly and safely perform these tasks. The instructor will also address how ANSI standards are applicable to tree pruning, ROW maintenance, and safety.

■ Review of safety techniques

- The instructor will walk attendees through tips and techniques that are important when addressing ROW issues in their municipality, including traffic control and the safe operation of equipment and tools. He will also review court cases where legal action resulted from vegetation encroaching a public right of way.

■ Assessing trees for hazard and risk

- Attendees will move outside for the afternoon and examine local trees for hazard and risk. Information learned during this hands-on activity will allow attendees to leave with a better understanding of trees both on and off the right of way.

Instructor

- **Scott Diffenderfer**, General Manager and Consulting Arborist
Good's Tree Care

Outline

During this workshop, the instructor will engage attendees in discussion about the following subject areas:

- **Procedures for Right of Way Trimming**
- **Tree Pruning**
- **American National Standards Institute (ANSI) Standards**
- **Safety Measures**
 - Traffic Control
 - Equipment and Tools
- **Tree Loss**

Who Should Attend

The target audience is township managers, shade tree commissioners, facility (park) managers, supervisors, and roadmasters. Tree risk and right of way management are common issues with public trees, and risk analysis can help to limit the liability townships are exposed to. The instructor will talk about public relations issues, too.

Schedule

- **8:00 a.m.** Registration
- **8:30 a.m.** Program Begins
- **Noon** Lunch (on your own)
- **3:30 p.m.** Adjourn

Dates & Locations

If you need directions to any of the locations, please visit the facility's Web site or call the facility at the telephone number listed below.

- **August 19, 2010**
LUZERNE COUNTY
Hazle Township Building
99 W. 27th St.
Hazle Township, PA 18202
(570) 453-2466
www.hazletownship.com
- **August 26, 2010**
CHESTER COUNTY
East Goshen Township Building
1580 Paoli Pike
West Chester, PA 19380
(610) 692-7171
www.eastgoshe.org
- **September 2, 2010**
CUMBERLAND COUNTY
PSATS
4855 Woodland Drive
Enola, PA 17025
(717) 763-0930
www.psats.org
- **September 15, 2010**
BUTLER COUNTY
Cranberry Township Public Works Building
20729 Rt. 19
Cranberry Township, PA 16066
(724) 776-4806
www.cranberrytownship.org

Registration Information

There is no registration fee for this course; however, pre-registration is strongly recommended.

To register, complete the form and return it to the Pennsylvania State Association of Township Supervisors (PSATS). Please be sure to indicate which session you plan to attend.

PSATS
4855 Woodland Drive • Enola, PA 17025
Fax: (717) 763-9732

You may also register online at www.palocalgovtraining.org. Registrations will be accepted on a first-come, first-served basis. Please register at least two weeks prior to the session. Because material is shipped to the training facility before the session, we cannot guarantee that your name will appear on the registration list if you register within three days of the session. To verify registration or for more information, please call (717) 763-0930. For information on additional courses, please visit our training calendar at www.palocalgovtraining.org.

Walk-in Registrations

Pre-registration is strongly recommended. Walk-ins are accepted on a space-available basis. Please note there are times when a session is cancelled or rescheduled. Registered attendees will be notified of schedule changes prior to the session. Call (717) 763-0930 or visit www.palocalgovtraining.org prior to the session to verify the correct date, time and location. Substitutions are permitted without notice.

Cancellation/No-Show Policy

Attendance numbers at each location are limited. If you will not be able to attend the session you are registered for, please call PSATS at (717) 763-0930 within 48 hours of the class.

Accessibility & Other Needs

All sessions will be held at ADA-accessible locations. Please use the "accessibility needs" line to indicate alternate format, sign language requirements, or any other needs you might have.

Inclement Weather

In the event of inclement weather, please verify that the session is taking place by calling PSATS at (717) 763-0930. If calling outside of normal business hours, enter extension 166. Session cancellations are updated by 7:00 a.m. on the day of a course.